

REGULAR MEETING  
KAYCEE TOWN HALL  
March 12, 2024  
7:00 P.M.

**Present:** Mayor: Barry Gehrig. Council: Tom Knapp, Jennifer Lompe, Audrey Davis, and Kelsey Anderson. Public Works: Sara Portwine. Law Enforcement: Deputy Shane Greet. Clerk: Kristen LeDoux. Public: Ms. Dixie McIntyre.

Mayor Gehrig called the regular meeting to order at 7:00 p.m.

**MAINTENANCE REPORT:** Ms. Portwine gave the monthly maintenance report. The meter for the fire department has no estimated delivery date currently. The Council discussed the possibility of paying the \$4,000 contract this year and installing the backflow preventer and meter next fiscal year. Mayor Gehrig will visit with the fire district about what would be best for them. The Consumer Confidence Report application has been submitted to Energy Labs. The water system is running well.

**LAW ENFORCEMENT:** Deputy Shane Greet gave the report for February and entertained questions from the Council.

**NEW BUSINESS:**

**Building Permit 202401:** The Council was presented with a building permit from Ms. Kelsey Anderson. Ms. Anderson would like to construct a fence on her property located at Old Barnum Road. Councilwoman Davis moved to approve the building permit as presented. Councilwoman Lompe seconded. Motion carried. Ms. Anderson abstained.

**Water Agreement:** The Council was presented with a water agreement request from Mike and Beth Cooley. The agreement is for their property located at 42 Mayoworth Road. Councilwoman Lompe moved to approve the agreement as presented. Councilman Knapp seconded. Motion carried.

**Recreation Board Grant:** The Council discussed ideas to present in a grant application with the Johnson County Recreation District. A resolution to seek funding will be brought at the March 26<sup>th</sup> meeting.

**Catering Report:** Councilwoman Davis moved to approve the catering report as presented. Councilwoman Anderson seconded. Motion carried.

Updates/Correspondence:

- There will be a Nominating Caucus on March 26<sup>th</sup> for two Council positions.
- Councilman Knapp has been completing work for the lead and copper inventory requirements.
- Councilman Knapp suggested that the town start seeking funding to have the cemetery tank recoated.
- Ms. Dixie McIntyre stated that she needs a new dumpster. Her current container is showing signs of wear and tear. A new container will be brought over.

**OLD BUSINESS:** None.

**LEGAL ISSUES:** None.

**MINUTES:** Councilwoman Davis moved to approve the minutes from the February 27<sup>th</sup> regular meeting as presented. Councilwoman Lompe seconded. Motion carried.

**TREASURER'S REPORT:** Ms. LeDoux presented the Council with a year-to-date financial report. Councilwoman Lompe moved to approve the treasurer's report as presented. Councilwoman Davis seconded. Motion carried.

**Approval of Bills:** The following bills were audited and approved for payment: Atlas Premier Service, Rental/Lease - \$41.37; Blue Cross Blue Shield, Group Insurance - \$1,571.40; City of Casper, Dues/Fees - \$1,065.35; Energy Laboratories, Testing - \$53.00; Frandson Safety, Testing/Repairs/Maintenance - \$416.90; Johnson County Clerk, Contracts - \$4,166.66; Johnson County Solid Waste District, Dues/Fees - \$164.25; Montana Dakota Utilities, Utilities - \$973.98; Range, Utilities - \$360.08; Taylor, Zach, Repairs/Maintenance - \$167.99; VISA, Short Term Liability - \$1,006.16; WYDOT, Dues/Fees - \$30.00; Wyoming Network, Publishing - \$25.00. Councilman Knapp moved to approve the bills as presented. Councilwoman Lompe seconded. Motion carried.

**Adjournment:** With no further business the regular meeting was adjourned at 7:40 p.m.

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Barry Gehrig, Mayor

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Kristen LeDoux, Town Clerk

